

Minutes are unapproved until the next Council Meeting

**COUNCIL OF MINISTRIES
MINUTES
APRIL 22, 2009**

Deliverables appear in bold.

List of Attendees is attached.

Moderator, Kevin Jonell, called the meeting to order at 7:05 p.m.

Anne Jernberg gave the concerns of the congregation, and Walter Rowell gave devotion on selected scriptures developing the theme “Roofs and Rocks” and the prayer.

Kevin Jonell added one item to the agenda for tonight: approving a by-laws review committee.

Minutes of the February 25, 2009 Council meeting, and the Revised **Consent Agenda** for April 22, 2009 were approved by acclamation.

Brian Henderson gave a brief description of the Mexico City mission trip attended by Tara Henderson, Mike Boggess, and Kellun Turner. A full report will be given at a later date.

Financial Report: Rhonda Magee-Jenks, Treasurer – Rhonda gave a presentation on why Council members should care about the budget, and members’ responsibilities in addition to a description of moving beyond the hard numbers in the monthly financials to see the bigger picture associated with the budget. Rhonda and Bruce Whitaker are working to unravel the information associated with the assets and liabilities of the church including the restricted and unrestricted funds. There are issues with the software used by the church for financial reporting, and some detail for general ledger accounts does not move into the balance sheet appropriately making it difficult to have the correct information on which to base financial considerations. Rhonda and Bruce are scheduled for more detailed training on the software. Consideration will also be given to caring line items on the balance sheet for depreciation of fixed assets where appropriate. Currently all fixed assets are carried at cost. The March 31, 2009 income/expense summary was also presented. Income and expenses are in line with the budget at this time.

Carla Randle made a brief appearance at the meeting to say that she had given her letter of resignation to Staff Relations, and they had accepted. Carla feels that it is time in the life of Calvary for her to move on. She feels this move will assist Calvary in staying fresh. Kevin Jonell thanked Carla on behalf of Council for her 10 years at Calvary. A letter from Carla will be mailed to the congregation on April 23, 2009.

Kevin restated the charge given during the retreat that Council time not be used for a recap of ministry happenings, but that we become more forward looking by discussing upcoming events, how they relate, and how the various ministries can work together to break down silo approaches

to church business. Kevin referred to the agenda for the guides he would like used for framing ministry reports.

Care & Congregational Life (CCL): Anne Jernberg – Permanent name tags are ready and the display design is being considered. Anne has designed coupons for free coffee with the pastors to be attached to the loaves of bread for first-time visitors. A program of summer suppers is in the planning stages. The economic crisis series in March was good and gave not only information and knowledge, but a spiritual dimension as well.

Celebration in Worship: Nanci Campbell – Lent this year was amazing, especially Holy Week. Nanci gave tribute to the ministerial staff.

Communication for Outreach: Bill Ponikvar – said to give Michelle Honeycutt thanks for all the work from global missions. There is a new kiosk on order, and might be moved to a new spot more central in the Narthex after the positive comments on the new placement after the last roof leak. Brian Henderson and Bill Ponikvar attended the annual meeting Kentucky Circle Village. Habitat for Humanity is going well, and Mark Schneider is doing a great job with Faith In Action.

Cultivation Through Education: Lori Grohskopf – One hundred people attended the retirement luncheon for Christine Zeiler. Noelle Allison will be in charge of children's programming for July and August. There will be two series offered for adult summer forum: Order out of Chaos, led by Brian Henderson, and Anne Jernberg, and one additional offering. Discussions on the book, The Shack, will be led by Libby Johnson during May. Ann Comstock will make sure Anne and Brian have what they need for summer church school leadership. Curriculum is covered and is on auto order for future needs. Brian will be sending a letter to the congregation on April 27, 2009 outlining the steps to be taken to fill Christine and Carla's positions. One option under consideration is to merge the two part-time positions to one full-time position for children and youth ministries.

Resource Management: Walter Rowell – The flat roof was fixed. The latest leak was a result of seams opening, and was fixed by the roofing contractor under warranty. There should be no more problems, and the guarantee is for 20 year. Bruce is reviewing the insurance coverage, and looking at better coverage at less cost. Work day is scheduled for May 16, as is the IHN pancake breakfast. Work day participants can get a 50% discount on the IHN breakfast.

Marketing: Jackie Howard – reiterated fiduciary duties, and stressed looking at the website, and communications to evaluate programs and how they affect visitors. The congregation sent \$1,000 to Ahaio Vashum for a wedding gift and over 80 cards.

New Business: Kevin Jonell presented from the nominating committee Cindy Ponikvar as chair of Care and Congregational Life to replace the vacancy left by Nancy Hoffmaster. Rhonda Magee-Jenks moved to accept Cindy as the chair; Lori Grohskopf seconded the motion. The motion passed.

Walter reported that the gutters have been inspected and they all need replacing. Two bids were obtained, but there is no money in the building fund for this work. Walter presented the following motion:

Resource Management moves that a non-budget expenditure of \$15,600 for replacement of the complete gutter system be authorized, and that funds be drawn from the Unified Fund Balance as previously authorized with the flat roof repair.

An addition \$1,100 received from Coke for damage done by their truck will also be used for this gutter repair. No second was required due to the motion coming from committee. The motion passed.

Brian Henderson gave the background of the recently formed "Aesthetics Committee" to evaluate the church to make it more appealing. A consultant provided initial recommendations targeting five areas: the Narthex, Fellowship Hall, the corridor leading to the chapel, the gym, and the front landscaping on Hampden. The consultant has invoiced for the initial work and has been paid. To complete the assessment and recommendations will cost approximately \$12,000 to \$14,000. Brian and Bruce have received and reviewed a proposed contract from the consultant. Resource Management moved that:

Council adopts an Aesthetic Improvement Program. The program will include definition of work areas and estimated costs; communication to and discussion with the congregation; and fund raising. Resource Management further moves that non budget; upfront funds of \$14,000 are advanced to the project.

General discussion followed including whether church members could be considered for any of the professional work. A general contractor might be needed. The consultant will be defining the work, and it could be done in stages. Carolyn Weese moved to postpone the vote due to the lateness of the hour and the complexity of budget considerations. There was no second. The original motion from Resource Management passed.

Kevin Jonell proposed a committee to review the by-laws be formed composed of the following: Walter Rowell, Diane Newcom, Sharon Murphy, Corry Doty, Susan Wirt, and Brian Henderson. Jim Roos moved that the by-laws committee be formed; Richard Weese seconded the motion. Jackie Howard asked that more transparency and communication be extended to the congregation. The motion passed.

Kevin Jonell adjourned the meeting at 9:20 p.m. Brian closed with prayer.

Respectfully submitted,
Carolyn Weese
Church Secretary

Next Meeting: May 20, 2009.

Devotions for May: Susan Wirt